

# **Bylaws for the Miss Gladwin County Scholarship Program Board of Directors**

## **Article I: Name and Purpose**

**Section 1: Name** - The name of this organization shall be the Miss Gladwin County Scholarship Program Board of Directors, hereafter referred to as "the Board".

**Section 2: Purpose** - The purpose of the Board is to organize and manage the Miss Gladwin County Scholarship Program, fostering community advocacy, leadership, and promoting goodwill among Beaverton and Gladwin businesses.

## **Article II: Membership**

**Section 1: Composition** - The Board shall consist of volunteers from the community, including but not limited to local residents, business owners, and representatives from civic organizations.

**Section 2: Qualifications** - Any individual interested in contributing to the organization and success of the program may be considered to become a member of the Board. Additional board members shall be voted on by the existing board.

**Section 3: Responsibilities** - Members are expected to actively participate in meetings, contribute to the execution of the components required to ensure the success of the program, (including but not limited to assisting with fundraising efforts, event planning, selection of the program director), and will adhere to the bylaws set forth by the Board.

## **Article III: Officers**

**Section 1: Positions** - The officers of the Board shall include a Chairperson, Vice-Chairperson, Secretary, and Treasurer.

**Section 2: Duties** -

1. **Co-Chairperson (BABA):** Presides over meetings, coordinates overall program planning, and serves as the primary spokesperson along with the GBPA Co-Chairperson.
2. **Co-Chairperson (GBPA):** Presides over meetings, coordinates overall program planning, and serves as the primary spokesperson along with the BABA Co-Chairperson.
3. **Vice Chairperson:** Supports the co-chairpeople as needed.
4. **Secretary:** Maintains records of meetings, correspondence, and handles administrative tasks.
5. **Treasurer:** Manages finances, prepares budgets, and keeps accurate financial records.

## **Article IV: Meetings**

**Section 1: Regular Meetings** - The Board shall hold regular meetings at least once a month, with additional meetings scheduled as needed.

**Section 2: Quorum** - A quorum shall consist of a majority of Board members present to conduct official business.

**Section 3: Voting** - Decisions shall be made by a majority vote of members present at meetings where a quorum is established.

## **Article V: Finances**

**Section 1: Funding** - The Board shall raise funds through donations, sponsorships, ticket sales, events, and other approved fundraising activities.

**Section 2: Budget** - A budget shall be prepared annually and approved by the Board prior to the program.

**Section 3: Financial Records** - The Treasurer shall maintain accurate records of all income and expenditures, which shall be made available for review by Board members upon request.

## **Article VI: Program Guidelines**

**Section 1: Eligibility** - The scholarship program shall be open to female residents of Gladwin County meeting specified age and residency requirements.

1. Age: Contestants must be 16-18 years of age on the day of the program.
  - a. Ideally, the contestants will be entering their Senior year in the fall following the annual competition.
2. Residency: Contestants must have lived in Gladwin County for the past 5 consecutive years OR have attended Beaverton, Gladwin, or Skeels Schools for the past 3 consecutive years (at a minimum).
3. The program will be held with a maximum of 10 contestants each year. If the Board receives more than 10 applications, the Board holds the responsibility of selecting the 10 program contestants based on their initial application and selected by majority vote.
4. A minimum of 7 contestants will be required to hold the annual competition. Less than 7 contestants may result in cancellation of the program for that year. Should the program be canceled, no Miss Gladwin County shall reign.
5. Specific eligibility requirements can be found in the "Program Eligibility & Criteria" document.

**Section 2: Rules and Regulations** - Contestants and participants shall adhere to rules and regulations established by the Board, including conduct and eligibility criteria.

1. Applicants will receive a packet prior to applying. They shall apply by signing the registration form and agreeing to the “Code of Conduct”, set forth by the Board.
2. The 10 contestants will receive an additional packet with relevant information and dates based on the year of competition.

**Section 3:** Judging - Criteria for judging contestants shall be fair, transparent, and communicated to participants.

1. Impartial judges shall be nominated by members of the Board and selected by majority vote. Judges shall not reside in or have deep ties to Gladwin County.

**Section 4:** Directing and Executing the Annual Program Competition.

1. A Director will be selected by the Board to execute all components of the annual program competition.
2. A committee will be formed by the Director and the Board to assign a leader to each component of the annual program: Interviewing, Personal Statement, Skills Showcase, Community Service Project, Formal Dialog, and Program Entertainment.
3. The Director is to decide frequency and dates of practices.

## **Article VII: Amendments**

**Section 1:** Proposal - These bylaws may be amended by a majority vote of the Board members present at a meeting where a quorum is established.

**Section 2:** Notice - Proposed amendments shall be submitted in writing at least one month prior to the meeting at which they will be considered.

**Section 3:** Adoption - Amendments shall become effective upon approval and shall be communicated to all Board members.

## **Article VIII: Dissolution**

**Section 1:** Dissolution - In the event of dissolution of the Board, any remaining funds and assets shall be distributed equally to the Beaverton Area Business Association (BABA) and the Gladwin Business & Professional Association (GBPA).

**Section 2:** Notice - Notice of dissolution shall be provided to both the Beaverton Area Business Association (BABA) and the Gladwin Business & Professional Association (GBPA), and the community, at least 30 days prior to the final meeting.

**Section 3:** Disposal of Assets - Upon dissolution, all records, documents, and assets of the Board shall be disposed of in a manner consistent with applicable laws and regulations.

## **Article IX: Adoption**

**Section 1:** Adoption - These bylaws shall be adopted upon approval by a majority vote of the Board members present at the inaugural meeting.

**Section 2:** Effective Date - These bylaws shall take effect immediately upon adoption.

**Section 3:** Amendments - These bylaws may be amended as provided in Article VII.

**Signed and Approved this [date] day of [month], [year].**

[Signature of Chairperson]

Chairperson, Miss Gladwin County Scholarship Program Board of Directors

[Signature of Secretary]

Secretary, Miss Gladwin County Scholarship Program Board of Directors